



Elms Bank School and College CEIAG Action plan July 2022 to July 2023



Activity	Outcome	Person responsible(s)	Gatsby Bench marks								Target group- Students/ Parents/staff/ governors	
			1	2	3	4	5	6	7	8		
Share careers plan with governor	Governor is aware of action plan	Emma Farnworth	x									Governor
Invite governor to attend relevant careers training including completing compass and careers and enterprise SEND hub meetings	Governor has up to date training on careers	Emma Farnworth	x									Governor
Train all teachers and students to use XELLO whom it is deemed appropriate for	Real time tracking of pupils progress towards benchmarks	Rachel Mitchell, Lauren Hodgson Emma Farnworth	x		x	x	x	x	x			Teachers / students
To ensure all pupils track their careers experience on XELLO	Ensure accurate recording of outcome towards Gatsby benchmark for students. Ensure all students access all services	Rachel Mitchell, Lauren Hodgson Emma Farnworth	x		x	x	x	x	x			Students
Train students, staff and parents on labour market information	Students, staff and parents understand what job are available to them in the local area	Rachel Mitchell, Lauren Hodgson Emma Farnworth	x	x	x						x	Students, staff and parents
To develop a student's careers area in college and school	Students will have access to careers information	Lauren Hodgson Emma Farnworth	x	x	x	x	x	x	x			Students



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To ensure all students who it is deemed appropriate for receive an independent careers guidance interview	Students will have independent advice to make an informed decision about their future. This will be shared with parents and form teacher.	Lauren Hodgson Emma Farnworth	x	x	x					x	Students, parents and form teacher
To ensure all parents with students in the preparation for Adulthood pathway have an independent careers guidance interview year 14/11	Parents will have independent advice to make an informed decision about their future. This will be shared with form teacher.	Lauren Hodgson Emma Farnworth	x	x	x					x	Students, parents and form teacher
For all key stage 3 pupils to attend world of work	All students will have a meaningful employer encounter.	Lauren Hodgson Emma Farnworth	x		x	x	x	x	x		Students
For all year 10 pupils to attend work experience	All pupils will have a meaningful and relevant, employer encounter. They will have heard from supported internships, apprenticeships, traineeship and FE colleges. Students will have practiced their interview skills	Lauren Hodgson Emma Farnworth	x		x	x	x	x	x		Students
To develop links with employers for work experience opportunities	Students will be placed in a placement that meets their needs.	Rachel Mitchell, Lauren Hodgson Emma Farnworth	x		x	x	x	x	x		Students



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and host an event for future employers											
To ensure all students who it is deemed appropriate to have at minimum of 3 employer encounters per academic year	All students will have received a minimum of 3 employee encounters which will include meet your future	Rachel Mitchell, Lauren Hodgson Emma Farnworth Middle leaders Teachers	x		x	x	x	x	x		Students, parents, staff
To identify on schemes of work which Gatsby benchmarks they address	It will allow for quality assurance of careers in the curriculum	Emma Farnworth	x		x	x	x	x	x		Subject leader, teachers,
Subject leaders to ensure all students in their subject have access to 3 employer encounters from year 7 to 11	Students will have subject specific encounters that will help them inform their decision about their future career	Subject leaders	x		x	x	x	x	x		Subject leader, teachers, students
Form teachers to deliver careers form time session once per term using Talentino for students it is deemed appropriate for	Students will be aware of carers from year 7 on a regular basis as an addition to PSHE	Rachel Mitchell Emma Farnworth	x	x	x	x	x	x	x		Students, Form teacher
To host a face to face moving on event	Students, parents and staff will have independent information to inform them of their next steps	Rachel Mitchell Emma Farnworth	x	x	x	x	x	x	x	x	Students, parents, staff
To ensure all information is up to date and	Students, parents and staff have up to date	Emma Farnworth	x	x	x	x	x	x	x	x	Students, parents, staff





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*Steph Sadler*

Strategic careers lead signed..... Date.....

Headteacher Date 14 June 2022

Governor.....Date.....