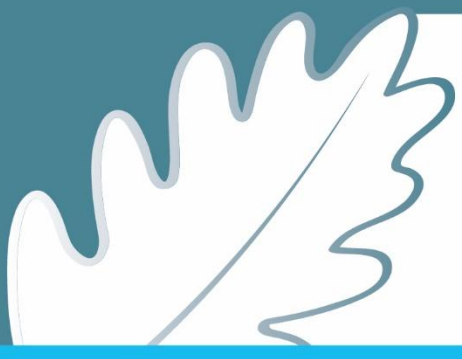
Elms Bank
School & College

Excellence for All

Provider Access Statement



Part of the Oak Learning Partnership

Elms Bank Document:

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Elms Bank Provider Access Statement

Introduction

This statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 8-14 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.
- Destination of pupils
- On completing year 11 at Elms Bank school he majority of students will remain at Elms Bank college until year 14. Students at Elms Bank college will progress into employment or training from the supported internship or further study at another college.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupil

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. Meaningful online engagement is also an

option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils

Elms Bank College, Fairfield Hospital Supported Internship Programme
Elms Bank College, Bury Employment Support and Training
Bury College (Foundations/New Horizons), Bury Adult Learning Services
Bolton College, Hopwood Hall Manchester College, Seashells Trust, NLTG

Management of provider access requests

Procedure

A provider wishing to request access should contact: **Lauren Hodgson**

Telephone: **0161 674 0249**

Email: **Hodgson.l@elmsbank.oaklp.co.uk**

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents:

	Autumn Term	**Spring Term**	**Summer Term**
Year 7	PSHCE Days	Parents Evening PSHCE Days Residential Week	PSHCE Days World of work week
Year 8	PSHCE Days	Parents Evening PSHCE Days Residential Week	PSHCE Days World of work week
Year 9	PSHCE Days Moving On Event	Parents Evening Option Evening PSHCE Days	PSHCE Days World of work week
Year 10	PSHCE Days	Parents Evening	PSHCE Days

	Moving On Event	PSHCE Days	World of work week
Year 11	PSHCE Days Moving On Event	Parents Evening PSHCE Days	PSHCE Days
Year 12	PSHCE Days Internal Internship/Work Experience Moving On Event	PSHCE Days Internal Internship/Work Experience Residential Week	PSHCE Days Internal Internship/Work Experience
Year 13	PSHCE Days Internal Internship/Work Experience Moving On Event	PSHCE Days Internal Internship/Work Experience Residential Week	PSHCE Days Internal Internship/Work Experience
Year 14	PSHCE Days Supported Internship/Work Experience Moving On Event	PSHCE Days Supported Internship/Work Experience Residential Week	PSHCE Days Supported Internship /Work Experience

Please speak to Emma Farnworth Assistant Head to identify the most suitable opportunity for you.

Premises and facilities

The school will make the college hub, main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school and college office.

If Elms Bank School and College refuse the request for access it will reply to the provider stating the reasons why and directed the provider to the complaints policy if an alternative arrangement cannot be agreed.

Or alternative you any complaints with regards to provider access can be raised or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Emma Farnworth: **hodgson.l@elmsbank.oaklp. co.uk**

Further information on careers can be found at

www.careermap.co.uk and **www.nationalcareers.service.gov.uk/**